

REGISTRATION FORM



HEYWOOD PREP
CORSHAM

THIS REGISTRATION FORM SHOULD BE COMPLETED BY THOSE WITH PARENTAL RESPONSIBILITY¹ FOR THE CHILD
PLEASE USE **BLOCK CAPITALS**

PUPIL INFORMATION

Surname			
First Name(s) [in full]			
Known As			
Date of Birth		Gender	
Nationality	<input type="checkbox"/>	British	
	<input type="checkbox"/>	Other - please specify:	
Current school/Nursery (if any)			
Date of entry required			
Details of any healthcare or educational professionals involved with the child's care must be attached on an additional sheet and please enclose any relevant reports.			

PARENT INFORMATION

Relationship to child		
Title		
First Name		
Surname		
Address		(If different)
Occupation		
Telephone - Home		
Telephone - Mobile		
Telephone – Work		
Email Address		

We (as the holders of parental responsibility for our child) request that the name of the above-named child be registered as a prospective pupil of Heywood Prep and we agree to pay the **non-refundable** Registration Fee of £50*

I/we enclose a copy of the child's birth certificate	<i>tick</i>
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Signature		
Date		

Bank details: Account Name: Heywood Prep Ltd Account Number: 38119360 Sort Code: 30-95-89

By signing this Registration Form we understand, accept and agree that:

- Registration of our child as a prospective pupil does **not** secure our child a place at Heywood Prep but does ensure that our child will be considered for selection as a pupil at the school.
- If our child is offered a place at Heywood Prep, such an offer will be subject to the school's Terms and Conditions for the provision of educational services¹, which will bind us (as the holders of parental responsibility for them) in the event (and from the moment) that we accept the place.
- If applicable, Heywood Prep may request from your child's present school or educational institution: (a) information and a reference in respect of your child; and/or (b) information about any outstanding fees and/or supplemental charges.
- Heywood Prep may process any personal data about you (or either of you) and your child, including sensitive personal data about your child (such as medical details), for the purposes of:
 - administering its list of prospective pupils;
 - its registration, selection and/or admission procedures, including as set out above; and
 - communicating with the parents of prospective pupils about Heywood Prep and generally managing relationships between the school and its prospective pupils.

Should you wish to amend, update or remove any information we hold, please contact the Registrar on admissions@heywoodprep.com.

Heywood Prep Limited, The Priory, Priory Street, Corsham, SN13 0AP 01249 713379 admissions@heywoodprep.com
Registered in England number 3612600