



FRIENDS OF HEYWOOD
Minutes of the AGM held on Monday 24th September 2018
at the Methuen Arms, Corsham

In attendance: Joanne Greenhill (Co-Chair)
Kirstin West (Co-Chair)
Amy Jones (Class Rep – Nursery)
Lucy Ellis (Class Rep - Y2)
Amanda Corker (Class Rep Y6)
Mr OConnell (School Liaison)
Mrs Mitchell (Head Mistress)
Barbara Angme-Amponsah
Helen Clay
Ginette Anderson
Kate Reeves
Naomi Roxanne
Clair Blythe
Rachel Avent
Madeline Palmer

Apologies: Simon Ellis (Treasurer)
Jo Jessop (Secretary)
Alana Backhurst

Not in attendance: Karen Matthews (Class Rep Y1)

1. Welcome

JG chaired the meeting and welcomed those in attendance.

2. Activities and account review

JG reviewed the top line accounts from the previous academic year.

Event	Income £s	Expenditure £s	Profit / Loss £s
FOH Accounts 2017/18			
Halloween disco	840	320	520
Christmas Grotto	915	795	120
Christmas Raffle	1,190	420	770
Quiz Night	1,606	640	966
Summer Fun	2,415	1,055	1,360
Summer Ball	10,078	5,902	4,176
Uniform Sales	2,071	1,333	738
Total	19,133	10,585	8,548

Less		Cricket net @ £648	7,900

JG reviewed key learning from the year as a whole.

- Fewer events per academic year but larger events. One activity per term appeared to be a good balance for the school and parents.
- 2 leads per activity enabled decisions to be made outside of FOH meetings, ensuring the meetings are action orientated – also shares the responsibility.
- Ensure set up and clean up team in place to avoid it falling to 1 or 2 folks.
- Use and follow the FOH event bible compiled last year. Includes event layout, health & safety info etc.

Specific event learnings:

- Veggie & gluten free food options welcomed at all events.
- Christmas raffle selling limit to 1 week at school gates. Pouncing and pincer like movements to be focussed on Nativity attendees. The 2 hampers could be bigger / have greater value.
- Quiz night could go bigger – town hall as a venue suggested.
- Summer fun was an overwhelming hit on a Friday after school (vs a Saturday) as was the support by the teachers.
- Summer ball rename as ‘end of year party’ to reduce the expectation of a 3 course meal and decorations.
- Potentially find a different platform/selling mechanism for Used Uniform.

Mrs Mitchell thanked the outgoing team for their work last year.

JG thanked the outgoing committee for all of their work (and humour) last year and opened the discussion for the election of the new committee.

3. New Committee election.

The new committee was elected, all positions nominated and seconded as follows:

Co-chair: Amy Jones
 Co-Chair: Amanda Corker
 Co-Treasurer: Barbara Angme-Amponsah
 Co-Treasurer: Helen Clay
 Secretary: Lucy Ellis*
 Social secretary: Naomi Roxanne
 Used Uniform: TBC : Claire Blythe expressed interest.**
 School Liasion: Mr OConnell

Class Reps

Nursery: Ginette Anderson
 Reception: Mike Fryer / Beverley Rodbard-Hedderwick
 Year 1: Alana Backhurst / Kate Reeves
 Year 2: TBC : Marion Bedford expressed interest***
 Year 3: Helen Clay / Barbara Angme-Amponsah

Year 4: Spencer Gower
Year 5: Rachel Avent
Year 6: Madeline Palmer / Kirstin West

There being no further business JG thanked everyone and the meeting was closed.

- * At the first committee meeting Lucy Ellis resigned and Mike Fryer was voted into Lucy's role as Secretary
- ** At the first committee meeting Claire Blythe is looking after used uniform and is supported by Beverley Rodbard-Hedderwick
- *** Marion Bedford confirmed her role as year 2 class rep and Naomi Roxanne agreed to support her.